

Instructions

Please provide all the following requested information and attach proof of applicant's participation in a reduced school lunch program or another government assistance program. Failure to provide all requested information will prevent the application from being processed. For assistance completing the application, please visit Covington Aquatic Center's Front Desk.

Completed applications may be submitted in-person, by mail, or e-mail.

- In-person: to the front desk at the Covington Aquatic Center (18230 SE 240th St, Covington WA 98042)
- By Mail to: City of Covington, Attn: Customer Service Specialist, 16720 SE 271st St, Ste 100, Covington WA 98042
- By E-mail: Scanned copies may be emailed to parks@covingtonwa.gov

Applicants shall be notified of the status of the application within 2-weeks of application form receipt .

To be completed by applicant

Request Date _____ Amount Requested _____

Participant's Name _____ Birth Date _____

Participant's Ethnicity _____

Parent/Guardian Name _____ Birth Date _____

E-mail _____

Address _____

City _____ Zip _____

Phone _____ Alternate Phone _____

Annual Household Income _____ # of Members in Household _____

o Proof of school lunch program (or other government assistance) is attached.

Parent/Guardian Signature _____

To be completed by City Staff only

Staff ☐ Verify proof of applicant participation in a reduced school lunch program or other government assistance is attached.

Staff ☐ Scholarship application accepted by: (print name) _____ Date _____

Staff ☐ Participant's ActiveNet Customer ID: _____

Staff ☐ Place application in Supervisor's box.

Supervisor 1. Applicant has not been awarded a scholarship previously this year? ☐ Yes ☐ No

Supervisor 2. Adequate funds are available in Scholarship Fund? ☐ Yes ☐ No

Supervisor 3. Applicant has qualified based on financial limitations? ☐ Yes ☐ No

Supervisor 4. Applicant qualifies based on age? ☐ Yes ☐ No

Supervisor Scholarship Award Amount: _____

Supervisor Transfer from Scholarship Fund 140.000.237.17.00.00

Supervisor Supervisor Approved? ☐ Yes ☐ No Supervisor Signature: _____ Date _____

Staff ☐ Applicant Notified Date: _____ Staff Initials: _____

Finance ☐ Finance Dept. processed Date: _____ Staff Initials: _____

Supervisor ☐ Original returned to supervisor Date: _____ Staff Initials: _____

Note: Only applicants with questions 1-4 checked "yes" may receive a scholarship award.

About the Covington Parks and Recreation Scholarship Program

The scholarship program allows children to participate in a Covington Parks and Recreation program who, due to financial limitations, otherwise would not be able to participate. The Scholarship Program is entirely funded through donations from caring individuals and businesses.

Guidelines

1. Scholarships are available for select aquatic programs.
2. Scholarships are limited to youth ages 3 to 17.
3. Scholarships are limited to \$75 per child per year, as funding allows.
4. Scholarships may only be applied towards a maximum of 50% of the cost of any applicable activity registration.
5. Applicant shall provide proof of participation in a reduced school lunch program or equivalent proof of financial limitations.
6. Scholarship application must be submitted and approved prior to any scholarship award being available for registration.

Frequently Asked Questions

Where can I find a scholarship application?

Hard copies of the scholarship application are available at the Covington Aquatic Center (18230 SE 240th St, Covington WA 98042).

The scholarship application is also available online at www.covingtonwa.gov/parks.

Where do I turn in my completed scholarship application?

Completed applications may be submitted in-person, by mail, or email.

- In-person at: Covington Aquatic Center front desk (18230 SE 240th St, Covington WA 98042)
- By Mail to: City of Covington, Attn: Customer Service Specialist, 16720 SE 271st St, Ste 100, Covington WA 98042
- By E-mail: Scanned copies may be emailed to parks@covingtonwa.gov

Who should I contact if I have questions about the scholarship application?

Questions and inquiries may be made in-person at the Covington Aquatic Center, by calling the Covington Aquatic Center at (253) 480-2480, or emailing parks@covingtonwa.gov.

How long until I know if a scholarship has been awarded after submitting my completed scholarship application?

Applicants shall be notified within 2-weeks as to the status of the application.

